


The College of Social and Behavioral Sciences

	Policy:	
	<h3>Freshman Colloquia Assignments</h3>	
	Revision: 11 September 1997	Effective: 22 August 1998

Policy

DATE: September 11, 1997

TO: Heads and Directors

FROM: Holly M. Smith, Dean
College of Social and Behavioral Sciences

SUBJECT: Freshman Colloquia

SBS has been asked, as part of the University's Hurwitz efforts, to provide 19 Freshman Colloquia. I am writing to remind each unit of its permanent assignment of responsibility for colloquia each year. Please incorporate these courses into your schedule for 1998-99.

Because student demand, and need, for the colloquia is greatest in the fall semester, I have listed below not only the number of colloquia which each unit is asked to provide, but also the semester in which the colloquium (a) is(are) to be given. Although it is not important that any given unit offer its colloquium in the semester I have designated, it is important that we maintain the balanced achieved by these assignments. Hence, if in a given year it is inconvenient for your unit to offer its colloquium in the designated semester, please find another unit which would be willing to trade semesters with you. I will rely on you to work these arrangements out among yourselves, rather than working through the Dean's Office. Please ensure that your offerings are listed in the centrally-maintained list of Freshman Colloquia that is prepared for the summer orientation sessions for new students.

Please ensure that the instructors of these colloquia are willing to serve as mentors to the enrolled students until they have declared a major. As you remember, this is the mechanism the College chose to carry out its Hurwitz obligation to provide faculty mentors to all its students. Instructors of freshman colloquia should be ranked faculty or multi-year lecturers.

Serving as an instructor for a freshman colloquium is not the equivalent of teaching a regular 3 hour course, and cannot substitute for a faculty member's obligation to teach such a course in a given semester. However, units may choose to count instruction of a colloquium towards a faculty member's normal teach load, and may permit faculty members to bank colloquia over several years, so that having taught three colloquia will release the faculty member from a subsequent obligation to teach a regular 3 hour course.

Please regard the following as permanent assignments.

FRESHMAN COLLOQUIA ASSIGNMENTS

UNIT	NUMBER	FALL	SPRING
Anthropology	2	1	1
BARA	1	1	
Communication	1		1
Geography	1	1	
History	2	1	1
Journalism	1 in even years		1
Latin American St .	1 in odd years	1	
Linguistics	1	1	
MASRC	1 in even years	1	
NES	1	1	
Philosophy	1	1	
Political Science	2	1	1
Psychology	2 each year 1 in odd years	1	1
Library Science	1	1	
Sociology	1	1	
Women's Studies	1	1	
Even years:		12	7
Odd years:		12	7

An even year is an academic year in which the fall semester year is even; thus academic year 1996-97 counts as an even year. An odd year is an academic year in which the fall semester year is odd; thus academic year 1997-98 is an odd year.

Offering these colloquia is one of the most important things we do for our freshmen. I greatly appreciate the willingness of you and your colleagues to support the effort to have ample colloquia available to our students. If you have any questions, please feel free to contact me.

Knowledge