


## The College of Social and Behavioral Sciences

	Policy:	
	<h3>Faculty Exchange Policy</h3>	
	Revision:	Effective:
	26 July 1998	26 July 1998

### Policy

A "faculty exchange" may be granted within the discretion of the dean to enable faculty members to conduct their professional activities at other institutions of higher learning, and benefit from interaction with colleagues at these institutions. A faculty exchange will only be approved, after consultation with the cognizant unit administrator, if the Dean judges that the exchange is in the best interests of the University. Only a limited number of such exchanges will be approved in any given year. Tenure-track and continuing-track faculty, and multi-year lecturers, who have served for two years at The University of Arizona are eligible for the faculty exchange program. Participation in such a faculty exchange does not affect the faculty member's tenure, continuing status, promotion, or sabbatical "clock." Faculty exchanges may be approved under the following circumstances:

1. The SBS faculty member is assigned to teach (or, in the case of continuing-track faculty, carry out his or her normal range of duties) for a semester or a year at a partner institution;
2. A faculty member from the partner institution is assigned to teach (or, in the case of exchanges with a continuing-track faculty member, carry out his or her normal range of duties) in the SBS faculty member's unit at The University of Arizona for the same length of time as the SBS faculty member is absent;
3. The SBS faculty member's unit approves the faculty member from the partner university, and that faculty member's work plan, as an acceptable substitute for the SBS faculty member;

4. The SBS faculty member and the faculty member from the partner university exchange services during the same academic year, and preferably during the same semester.

5. During the period of the SBS faculty member's assignment off campus, he or she remains a fully-paid employee of the University of Arizona, and receives normal benefits;

6. The faculty member from the partner university is paid for his or her services while on assignment at The University of Arizona by his or her home institution, and maintains a benefits program through that institution, incurring no costs to The University of Arizona;

7. The University of Arizona is not responsible for travel or other costs associated with the exchange. However, the SBS faculty member may supplement his or her regular salary with fellowships, employment, or other grants-in-aid that help defray special expenses of the exchange;

8. The SBS faculty member agrees to return to The University of Arizona for a period of further service equal to the duration of his or her exchange assignment.

## **Knowledge**

Faculty members who wish to participate in an exchange program should work with their unit administrator in proposing the exchange to the Dean.