

College of Social & Behavioral Sciences

Application for Junior Faculty Professional Development Leave

Submit 3 copies of this form plus original to the Dean's Office by

1 November

Date: _____

Applicant's Name: _____

SBS Department: _____ FTE: _____

Period of requested leave: _____ to _____

Year of initial appointment in a tenure-track or continuing eligible position at the University of Arizona: _____

Year of third-year or fourth-year retention review: _____

Year of mandatory tenure of continuing status review: _____

Policy on Junior Faculty Professional Development Leave:
http://www.sbs.arizona.edu/faculty/pdf/Jr_Sabb_Dev_Progr.pdf

Please append the following:

1. *A typed description of the project, not to exceed 3 pages, describing the research to be undertaken, the anticipated products of the research, and the relevance of the research to the applicant's scholarly development and the field in which he or she works.*
2. *An up-to-date curriculum vitae.*
3. *A letter from the department head or director, evaluating the merit of the proposal, explaining how the applicant's normal responsibilities will be covered, and certifying that the candidate has received a favorable 4th year retention reviews. (For candidates whose reviews have not been completed at the time of application, a letter from the department head certifying favorable action will be required at the completion of the 4th year review.)*
4. *A letter from another referee (either internal or external), evaluating the merit of the proposal.*
5. *A list of extramural support already obtained, and a list of extramural support applied for, including for the period of the proposed leave.*

If granted a junior professional development leave, I agree to abide by the terms of the Junior Faculty Professional Development Leave Policy, and to submit a final report to the Dean's Office during the first semester after returning from development leave.

Signature: _____ Date: _____