

SBS Staff Advisory Council Meeting

April 4, 2007

MEMBERS PRESENT: Christine Bracamonte Wiggs (SIROW), Lupita Cruz (Southwest Studies), Jeanne Davenport (Judaic Studies), Michael Greeley (Political Science), Nova Hinrichs (Cognitive Science), Molly Holleran (Women's Studies), Debbie Jackson (Philosophy), Sandra Kimball (Late Medieval/Reformation), Cynthia Malbrough (History), Debbie Petrich (Sociology), Marie Roberts (SBS Administration), April Thompson (Journalism), Becky Tsang (Psychology), Armando Vargas (BARA), Marian Wiseley (Linguistics).

MEMBERS NOT PRESENT: Anthropology representative, Communication representative, Elizabeth Cordova (Geography/Regional Development), Tom Gelsinon (Mexican American Studies), Kelly Huff (SBSRI), LAAC representative, Middle Eastern Studies representative, Beth Marlatt (Near Eastern Studies), SIRLS representative.

I. Welcome and Call to Order—Co-Chairs

- A new SBS-SAC member was introduced: Michael Greeley of Political Science.

II. Retreat Update—Christine Bracamonte Wiggs and Molly Holleran

- Register by **April 13**.
- Staff can RSVP for the retreat and the luncheon online at <http://dingo.sbs.arizona.edu/~sac/>; or for the luncheon only through Cherie McCollum, 621-1112. For the entire retreat day, please use the website.
- Confirmations are being sent out weekly. Make sure to give your last name.
- 60 participants are registered so far for the day; 12 for just the luncheon (not counting whatever Cherie has received).
- Volunteers are needed at the registration table. Jeanne Davenport and April Thompson volunteered. If any additional persons are interested, please email Christine Bracamonte Wiggs or Molly Holleran.

III. Brown Bag Lecture Series Update—Armando Vargas

- The April lecture was canceled by agreement. The focus will be on continuing the lecture series in the fall.
- It was reiterated that providing food or raffle prizes at the lectures may be a way to boost a somewhat low attendance.

IV. Book Awards Update—Nova Hinrichs

- Ten applications have been received, and all look to meet the minimum requirements.
- The committee will meet next week and a decision will likely be made then.
- The announcement of the awards will take place after Dean Donnerstein's welcome at the retreat.

V. Newsletter Update—Jeanne Davenport

- Newsletter article deadline: **May 4**.
- Jeanne is working on an article about training on the new gift processing system at the UA Foundation to come online in May; and on recycling, being green in your office.
- This should be a full newsletter with retreat articles, Brown Bag article, book award winners, and luncheon review.
- Cynthia Malbrough will contribute an article on making payroll deductions for SBS-SAC through the UA employee gift campaign; a spaghetti sauce recipe from the farmers' market on the mall; and a short piece on the Race for the Cure.
- Kelly Merriam Castro (Mexican American Studies) sent an article idea for the next newsletter on the UA Faculty/Staff Choir; with a short information blurb on joining in this newsletters.
- Please send articles to Jeanne Davenport, Sandra Kimball or Tom Gelsinon.

VI. SBS-SAC Elections—All members

- Christine will be ending her term as co-chair, so nominations were taken for the fall. Molly Holleran and Jennifer Columbus were put forward for the position. Molly accepted the nomination; Jennifer will be contacted.
- Elections will be held at the May 2 meeting since June attendance is normally low.
- Sandra Kimball agreed to continue as secretary for one year.
- Jeanne Davenport agreed to continue as web designer for one year.
- Lupita Cruz agreed to continue as treasurer for one year.

VII. Miscellaneous

- A suggestion was made to invite a human resources representative to speak in relation to the budget cuts going forward and the possible loss of co-workers: issues relating to the added responsibilities, the loss of a friend, morale issues, etc.
- Lupita Cruz urged membership of UA-SAC in order to provide a voice to President Shelton because he does acknowledge staff presence and is listening.
- Congratulations were extended to Lupita Cruz for chairing a successful Crossroads Conference in March sponsored by the UA Staff Advisory Council; 150 staff members attended.
- Cynthia noted that the Intersections Conference sponsored by the UA Commission on the Status of Women is coming up in November and encouraged classified staff women to participate.
- Cynthia reported that Rita Williams, UA Foundation Accounting, is setting up an account for SBS-SAC within UA Cares. She stipulated that donations are to be made for events, not to be returned to ourselves. Responsibility for the account will go through the SBS Development Office.

VIII. Agenda Items for Next Meeting

- Please send your agenda items to the Co-Chairs. The next meeting is scheduled for **Wednesday, May 2, 9-10am**, in Social Sciences 332.