

SBS Staff Advisory Council Meeting

February 7, 2007

MEMBERS PRESENT: Christine Bracamonte Wiggs (SIROW), Jennifer Columbus (Linguistics), Jeanne Davenport (Judaic Studies), Tom Gelsinon (Mexican American Studies), Nova Hinrichs (Cognitive Science), Molly Holleran (Women's Studies), Sandra Kimball (Late Medieval/Reformation), Debbie Petrich (Sociology), Becky Tsang (Psychology), Armando Vargas (BARA).

MEMBERS NOT PRESENT: Anthropology representative, Elizabeth Cordova (Geography/Regional Development), Communication representative, Lupita Cruz (Southwest Studies), Kelly Huff (SBSRI), Debbie Jackson (Philosophy), LAAC representative, Cynthia Malbrough (History), Middle Eastern Studies representative, Pat Rhyner (Political Science), Marie Roberts (SBS Administration), Heather Sim (Near Eastern Studies), SIRLS representative, April Thompson (Journalism).

I. Welcome and Call to Order—Christine Bracamonte Wiggs

II. Brown Bag Lecture Series Update—Armando Vargas

- Tuesday, February 27, is the next SBS-SAC Brown Bag lecture featuring Robin Allen from UA Continuing Education and Academic Outreach on opportunities available to staff and their family members for earning degrees at any of the three state universities. The presentation will take place at noon-1pm in the Student Union Presidio Room.
- Flyers are ready (please help by posting them in your various departments) and the equipment has been worked out.
- The next SBS-SAC Brown Bag lecture will be scheduled in April. A suggestion submitted for a speaker on staff investment opportunities, i.e. 403-b's. Other suggestions for speakers or topics are requested.

III. Staff Retreat Update—Molly Holleran

- The staff retreat committee met and elected two co-chairs, Molly Holleran and Desiree Bernal.
- The retreat will be combined with the staff luncheon and is planned for Wednesday, April 25, 8:30am-3:30pm, at the University Marriott.
- The committee is currently working on getting speakers and creating a theme. Please email either of the co-chairs if you have suggestions.
- Costs at the Marriott are proving to be quite high with breakfast at \$16/person. The possibility is being researched of having a continental breakfast/registration on the lawn in front of University Services (west of the Marriott) as no outside food or drink will be permitted on hotel property.

- Some suggestions so far for the retreat include a session on public speaking in the morning, and a walking path tour of the campus conducted by an Arboretum representative in the afternoon.
- Volunteers are still needed for the staff retreat committee!

IV. Book Awards Update—Nova Hinrichs

- The application is currently being updates, but that hasn't kept two interested parties from turning applications in. Look for a link to the application on the SBS-SAC website (http://dingo.sbs.arizona.edu/~sac/staff_development/development_awards).
- Winners will be awarded during the retreat portion of the SBS Retreat/Luncheon.
- There is \$1,000 to be awarded. The committee will meet soon to begin reviewing applications.

V. Newsletter—Jeanne Davenport

- The next SBS-SAC newsletter will come out in early May; deadline for stories is May 1.
- Story ideas so far include a recap of the retreat/luncheon and an announcement of book awards. Please send any other story ideas to Jeanne Davenport at: davenpoj@email.arizona.edu.

VI. Curriculum Listserv—Jennifer Columbus

- The curriculum listserv is up and running for anyone looking for help or information on developing course schedules. The listserv was designed as a resource for staff in lieu of curriculum meetings.
- Seven people are on the listserv so far. Anyone who would like to be added, please email Jennifer Columbus at: jennife2@email.arizona.edu. Also, please remind new hires of this valuable resource.

VII. Agenda Items for Next Meeting

- Please send your agenda items to the Co-Chairs. The next meeting is scheduled for **Wednesday, March 7, 9-10am**, in Social Sciences 332.