

SBS Staff Advisory Council Meeting

June 7th, 2006

MEMBERS PRESENT: Jeanne Davenport (Judaic Studies), Nova Hinrichs (Cognitive Sci.), Molly Holleran (Women's Studies), Sandra Kimball (Late Medieval & Reformation Studies), Cynthia Malbrough (History), Lorina Soza (Latin American Studies Ctr), Armando Vargas (BARA), Carey Willits (Communication), Marion Wisely in place of Jennifer Columbus (Linguistics).

MEMBERS NOT PRESENT: Christine Bracamonte-Wiggs ((SIROW), Elizabeth Cordova (Geography & Reg. Devel.), Lupita Cruz (SW Studies Ctr.), Tom Gelson (Mexican Amer. Studies), Kelly Huff (SBS Research Inst.), Debbie Jackson (Philosophy), Polly Mitchell (SIRLS), Phil Nopper (Cmes), Pat Rhyner (Political Sci.), Marie Roberts (SBS Tech), Alayna Robyns-Voutsas (Anthro), Debbie Petrich (Sociology), April Thompson (Journalism), Becky Tsang (Psychology).

I. WELCOME AND CALL TO ORDER – SAC CO-CHAIRS

II. CO-CHAIR ELECTIONS – CAREY WILLITS

- There is one co-chair seat available, as Carey Willits is stepping down.
- The Co-Chair position is a two-year term with the possibility of re-election.
- SAC Co-Chairs meet once before the next scheduled SAC meeting (usually the week before the scheduled SAC meeting).
- Debbie Jackson, Philosophy, was nominated at the May meeting, but withdrew her name.
- Nominees:
 - Marie Roberts, SBS Tech
 - Molly Holleran, Women's Studies
 - Jennifer Columbus, Linguistics
- Cynthia Malbrough passed out ballots and all present voted.
- Four absentee ballots were submitted by SAC representatives.
- Marie Roberts was elected Sac Co-Chair.
- Sandra Kimball volunteered to be secretary.

III. NEWSLETTER UPDATE – JEANNE DAVENPORT, CYNTHIA MALBROUGH

- Jeanne passed out extra copies of the newsletter.
- The next newsletter will publish in mid September.
- The newsletter committee plans to meet before the publication date.

IV. WELLNESS CLINIC - CHRISTINE BRACAMONTE WIGGS

- The Worksite Wellness Clinic will be held June 22nd at the SBS Annex (1443 E. 1st. Street) – Women's Studies/SIROW conference room 104.
- Members were asked to encourage staff to attend.

V. FYI - UPDATES

- a. Foundation Grants/Prog. Coordinator Meetings – Jeanne Davenport
 - Jeanne Davenport stated that there are monthly Program Coordinator Meetings, usually the last Friday of each month.
 - She passed around a schedule of the meetings-the next meeting is August 25th @ 9:30am in Douglass Room 102.

- Apparently these meetings have occurred for the past two years, but not all program coordinators are aware of them.
 - At the last meeting Ginny Healey from the SBS Development Office presented information on small grants that are available through the UA Foundation web site <http://www.al.arizona.edu/foundation/about/grants.html>
 - Although the website states that grants are awarded for conferences and events, it has been the Development Office's experience that these types of requests are not granted.
 - According to Ginny Healy, the grants become available around December, although that is not stated on the UA Foundation website.
 - All grant applications are routed through Ginny Healy in the SBS Development office, who will then submit them to the UA Foundation Grants & Awards Committee.
 - Jeanne Davenport stated that she will ask Ginny Healy to attend a SAC meeting closer to the grant deadline date, to explain more about the award.
- b. Brown Bag Fall Lecture Series
- Members discussed possibilities for Brown Bag Lecture Series.
 - One member stated the possibility of having the new president give a 10-15 minutes presentation to SAC.
 - Another member stated that it would be better to have the president meet with campus wide SAC, and not just SBS-SAC.
 - Cynthia Malbrough is to contact UA SAC to see if they are interested in participating.
 - Armando Vargas volunteered to be the coordinator of the Brown Bag series.

IX. AGENDA ITEMS FOR THE NEXT MEETING ON SEPTEMBER 6TH, 2006