

SBS Staff Council Meeting Minutes  
November 3, 2004  
9:00 – 10:00 a.m.

Please note: Bagels will be served at our next meeting!

Dirk reminds group of Ground Rules:

- Don't interrupt
- Speak in 1st person
- Votes (no shows = no votes)
- Alternate required if someone cannot make the meeting
- Vote by your Department majority
- Topics: share them with your Department

Agenda:

I. Retreat

Last year, we had the meeting during spring break. Do we want to have it the same time this year? We have lots of prep with this event, which is open to all staff. Need to set up a Chair for the Retreat. We need to assemble speakers, a location, food, prizes. Perhaps Ed Wright could be a speaker? Veronica was the Chair last year; does she want to Chair again? Christine, Jennifer, Jeanne, Marie and Pat can help, or be part of the Committee.

II. Surveys

Top 10 Concerns:

- Pay/Pay Equity - none
- Job Security - yes, it is a concern
- Communication amongst Faculty and Staff-We used to have a feeling of "us and them" especially with the Dean; it's more cohesive now.
- Management/Faculty - none
- Morale/Retention-Budget cuts
- Benefits - The increase in retirement ERE rates and retirement
- Parking - Not such a hot button as before
- Customer Service/Training-Likins Office issued a memo about 16 hours of training being incorporated into employee hours; and in regards to the Deans office, Customer Training is better (?)

What was the goal of the Survey? What's the Staff in the College concerned about? It's a "Report Card" to the Dean. The format should be "directed". Other concerns: Space for Departments in general; security in the Marshall Bldg. and the Parking Garage.

III. Flu Shots

None left. Please let Kimberly know if there are any available. Campus Health had some.

- IV. Maria hasn't received funds
- V. When is the next newsletter? Perhaps after the spring Retreat? Maybe Tom could write it? A good article would be the tax credit for Public School—Jeanne; Armando could also write an article; there should also be articles from the Co-Chairs and an article from the Dean.
- VI. Tackling Outreach Any ideas? Next time, everyone bring topic ideas to the SAC meeting.

*Jennifer Columbus*  
*Near Eastern Studies*