

SBS Staff Council Meeting Minutes

April 10, 2002

9:00 – 10:00 a.m. , Douglass 102

Attendees:	Yolanda Becerra , Linguistics	Cynthia Likewise , SBS Administration
	Luise Betterton , Medieval/Reformation Studies	Beth Marlatt, Near Eastern Studies
	Martha Castleberry, Judaic Studies	Young-Gie Min, SBSRI
	Kathy D'Assis, Journalism	Veronica Peralta, Latin American Area Center
	Elizabeth Dyckman , CMES	Debbie Petrich, Sociology
	Dirk Harris , Anthropology	Rhoda Ray , Geography
	Vickie Healey, Political Science	Victoria Villareal, SIROW
	Nova Hinrichs , Cognitive Science	Kathleen Westerhaus, History
	Debbie Jackson, Philosophy	Carey Willits, Communication
	Lauren Johnson , Women's Studies	Kimberley Young , Mexican American Studies
Absent:	Justin Beltran , Psychology	Kris Hogeboom, Sch of Info Resources & Library Sci
	Lupita Cruz, SW Studies Center	Maria Rodriguez, BARA

Chair Yolanda Becerra called the meeting to order. She introduced and welcomed Kathleen Westerhaus, the new SAC representative from History. Welcome, Kathleen!

Secretary Beth Marlatt sent around the attendance sheet and called for changes or corrections to the March 27 minutes. The minutes were approved with one correction- Young-Gie Min of the SBSRI was NOT absent from the meeting. Those minutes have been corrected for the record. Please accept my apologies, Young-Gie.

Co-Chair Dirk Harris outlined the meeting ground rules.

Yolanda Becerra reported on the April 28 meeting between Interim Dean Charlie Hurt, herself, Dirk Harris and Beth Marlatt. During that meeting, we reviewed the SAC's accomplishments. Then Charlie spoke at length about the budget, and confirmed that he will not recommend the elimination of any departments but rather would leave "shells" in place for the new Dean to flesh out, merge or eliminate. Charlie informed us he would like to have Staff involvement on the evaluation of Department Heads. He also indicated that he would like to have the Council look at pay equity in SBS and make recommendations.

Dirk Harris requested feedback on a new Department Head evaluation form. He reported that the evaluation was a synthesis of four university's forms, and modified in response to feedback from Anthropology Department Head John Olsen. Once completed, the forms would go directly to the Dean of SBS (they would not be handled at the department level) and shredded after the results were tallied. Staff evaluation results would be combined with the general evaluation of the department head, thus (hopefully) protecting staff from possible negative consequences due to an unfavorable staff evaluation. Discussion followed and the group agreed that this was a good beginning and that staff should take advantage of any opportunity to have a voice with respect to departmental management and oversight.

Elizabeth Dyckman reported on the Dean's Search. She contacted current and past employees of Gerald C. Davison, the first Dean candidate, and gave the committee a report on their responses. Overall, he seemed to receive a good rating from his current and past staff, however, there also seemed to be some mixed feelings. Elizabeth also reported that staff had the best turnout at the forum- better than either faculty or students. Dr. Davison was heard to say that the staff questions were among the toughest of his visit.

Dean candidate Renu Khator (Univ. Southern FL) will visit April 15, 16; Larry Scaff (Wayne State Univ., Detroit, MI) will be on campus April 18 and 19; Ed Donnerstein (UC Santa Barbara) will visit April 29, 30.

Deadline for turning in all Dean Candidate feedback forms is May 1.

Next council members discussed their impressions and opinions of Dr. Davison.

A communications committee was formed. One expectation is that the committee will create an SBS SAC website. Members include Luise Betterton (Late Medieval/Reformation Studies), Kathy D'Assis (Journalism), Beth Marlatt (Near Eastern Studies), Debbie Petrich (Sociology) and Kimberley Young (Mexican American Studies). The committee will meet in the near future to begin implementing some of the ideas from our communication brainstorming. Communication was one of the top staff issues identified by the SBS SAC in March.

Dirk Harris called for agenda items for the next meeting scheduled for April 24, at 9:00 a.m. Items for the next meeting included a discussion of the SAC evaluation form (in-house evaluation distributed by Yolanda at the last meeting), a report from the Communications Committee, further discussion of the Department Head evaluation form and pay equity within SBS and the university at large.

Meeting was adjourned.